



HETLETVED

CPA

2024

Name: _____

620 Main Avenue • PO Box 1106
Washburn, ND 58577-1106
1-888-602-3020
www.hetcpa.com

Did you make any payments in 2024 that would require you
to file form(s) 1099? Yes ___ No ___

If "Yes," did you or will you fill all required Forms 1099? Yes ___ No ___

List	Amount	Income	List	Amount
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
			Total Income:	_____

Expenses

Advertising	_____	Repairs & Maintenance	_____
Car & Pickup Expense	_____	Supplies	_____
_____ miles @ 67¢	_____	Taxes & Licenses	_____
Commissions & Fees	_____	Travel (Do not include meals)	_____
Contract Labor	_____	Meals	_____
Employee Benefits	_____	Per Diem: (Away over night)	_____
Insurance (Other than Health)	_____	_____ days @ ___/day Standard \$68/day	_____
Workers Comp (WSI)	_____	Transportation Industry \$80/day	_____
Interest - Mortgage (pd to banks)	_____	Utilities & Telephone	_____
Interest - Other	_____	Wages	_____
Legal & Professional Services	_____	Payroll Taxes	_____
Office Supplies & Postage	_____	Small Tools & Equipment	_____
Pension & Profit Sharing Plans	_____	(Capital Purchases less than \$2,500)	_____
Rent - Machinery & Equipment *	_____	Credit Card Fees	_____
Rent - Other Business Property *	_____	Dues & Subscriptions	_____
Home Office Square Footage	_____ SQ FT	Fuel	_____
Beginning Inventory	_____	_____	_____
Inventory Purchased This year	_____	Health Insurance Premiums	_____
Inventory At Year End	_____		

* IF YOU PAID AN INDIVIDUAL RENT, INTEREST, OR LABOR
(NOT WAGES) OF \$600 OR MORE - FORM 1099 MUST BE ISSUED

Capital Purchases (Please Include a Copy of the Invoice)

New or Used	Date Purchased	Asset Description	Trade	Amount Paid or Boot
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
		Capital Sales		
	Date Sold		Amount Received	
	_____	_____	_____	_____
	_____	_____	_____	_____